



## River Art Group New Member Application

### The Jury Process

The River Art Group uses a 2 step jury process. We will require (1) your medium (2) measurements of the art and (3) a digital file for 3 submission pieces. This will be used to complete the first preliminary jury process. You will be contacted with additional instructions should you be chosen to move forward to the final jury. You will be asked to bring the original art for the same digital files you submitted for review in person by the RAG Board and Member Jurors.

### Your Information

Full Name:			
Bus Name / Website:			
Address:			
City, State, Zip:			
Cell Phone		Home Phone:	
Email:			

### Your Submissions

Attach / insert digital files of your submissions below. Include dimensions. You are permitted to submit in a maximum of 3 mediums. The below information must be provided for each and can be attached to same email as your New Member Application.

Indicate your medium of choice here:

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<u>1.</u>          	<u>2.</u>          	<u>3.</u>          
Width _____ Height _____ Depth _____	Width _____ Height _____ Depth _____	Width _____ Height _____ Depth _____

## RAG Contact Information

Email completed application to: [ShelleysMosaics@gmail.com](mailto:ShelleysMosaics@gmail.com)

Mail checks for fees (no cash) to: River Art Group  
Attn: Membership Director  
418 Villita Street, Suite 1400  
San Antonio, Texas 78205

For additional information or questions contact: Shelley Christ-Pizana  
Membership Director  
[ShelleysMosaics@gmail.com](mailto:ShelleysMosaics@gmail.com)  
210.879.0795

## Fees

- I agree to pay a \$25 non-refundable jury fee upon submission of this application.
- I agree to pay a separate \$40 fee for this calendar year's dues if I am selected as a member.

Note: Annual Membership Fees are not prorated and must be paid prior to completion of Gallery training and display of artwork in the Gallery.

Fees may be paid via PayPal on our website at [www.riverartgroup.com](http://www.riverartgroup.com) or  
submitted by check payable to River Art Group with your application.

## Agreement

**Your digital Signature here indicates that you agree to the required fees described above and have read the partial River Art Group Gallery Rules attached.**

Signature:	
Date:	

For Gallery Use:

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## Important Information

The information below includes select excerpts from the River Art Gallery Rules. Please review as it will help you correctly prepare your art submissions for membership as well as provide an overview of the Gallery itself.

### (from the) River Art Gallery Rules

#### PLEASE NOTE:

Member artists must live within 75 miles of the River Art Gallery. Please understand that we are a working art group. We depend on the active and ongoing participation of our members to operate our organization and our gallery. The gallery is located downtown in La Villita Historic Arts Village and sells primarily to tourists.

**Acceptance into RAG means you will be required to work a regular monthly schedule in our gallery.** This is not a volunteer position. You have signed an agreement agreeing to work one day each month.

#### I. GALLERY RULES

A. All work exhibited at the River Art Gallery must be produced by a juried member.

Members may only exhibit art in the categories for which they are juried. Approved categories are represented by the codes explained in the following Media Legend:

#### MEDIA LEGEND

##### PAINTING/DRAWING

MM	Mixed Media – two or more media used in one painting/drawing
PA	Pastel
PD	Drawing Media, including pen/ink, pencil/colored pencil, scratchboard, charcoal
PG	Collage
PM	Printmaking, e.g. etching, woodblock, monolith
PO	Oil (including water soluble oils), alkyd
PW	All water-based media, e.g. watercolor, acrylic, gouache
PE	Encaustic (melted/softened, colored wax)
P	Painting – for members approved before categories were defined

## FINE CRAFTS

CB	Batik
CC	Carving
CE	Enameling
CF	Fiber
CG	Glass
CJ	Handmade Jewelry
CL	Lapidary
CM	Metal Work
CP	Painting on china
CW	Woodworking
CXE	Egg Carving/Engraving

## OTHER CATEGORIES

DA	Digital Art
PH	Photography
PT	Pottery (no commercial molds)
S	Sculpture

Revised December, 2024

- B.** Member artists are authorized to exhibit only "original works of authorship" (original work produced by the member artist; qualified for copyright by the artist) or reproductions of these works.
- C.** The River Art Gallery only exhibits high-quality, family-friendly art. Art that portrays obscene, indecent, sexually suggestive, racist, hateful, profane, or illegal objects, scenes or activities are strictly prohibited and will be removed immediately. **D.** All exhibited art must be for sale.
- D.** All art sold through the Gallery or any Group show or exhibit must be priced in whole dollar amounts greater than or equal to \$10.00.
- E.** Personal business cards must not be visible on art when exhibited.
- F.** The River Art Group, Inc. will not be responsible for loss, theft, or damage to any work displayed in the gallery, porch, yard area, or at any River Art Group sponsored events.
- G.** Refer to Policy & Procedures Manual located at the Gallery for guidelines on all gallery transactions including telephone sales, shipping, etc.
- H.** Customers or member artists may photograph or take videos of any art in the Gallery if it facilitates a sale.
- I.** Art may be exhibited in the Gallery for a maximum of 90 days. (See II GALLERY EXHIBIT STANDARDS) Overdue art will be placed in an "Overdue Bin" and the artist's name will be published in the monthly newsletter as formal notice to the member. After 60 days in the Overdue Bin, the art will be considered abandoned and will become the property of the River Art Group, Inc. unless Gallery Operations has been contacted with a plan for disposition prior to the end of the 60-day period.
- J.** No personal property or extra art work may be stored at the Gallery
- K.** No nails shall be placed in walls. Only gallery provided hangers shall be used.

## II. GALLERY EXHIBIT STANDARDS

Members must adhere to the following Standards. Gallery Operations will remove any art not in compliance.

### A. All Exhibited Art shall be:

- a. Free of chips, cracks, or any other damage and present a professional appearance from all directions, front, sides, and reverse.
- b. In full compliance with all rules outlined in Paragraph I.
- c. Documented in the Shopify Product Inventory or Inventory Book.
- d. Exhibited with completed Exhibit Card with barcode. Jewelry may have small tags with Exhibit information and barcode attached. May be exhibited without barcode (just exhibit card).

**Note: if Inventory is not entered into Shopify with an uploaded image,  
it will not appear in the online store.**

- e. Exhibited for no more than 90-day periods, separated by 30-day intervals.

Revised 11/2024

### B. Framed Art shall:

- a. Hung in a professional manner only with picture framing wire, with ends wrapped, if applicable. Saw tooth hangers are not allowed.
- b. Be secured in frame with screws, nails, staples, brackets, points, or clips.

### C. Unframed Wall Art surfaces:

- a. Must have River Art Board approval.
- b. Current approved surfaces are: metal, glass, cradled wood panels and canvas.

### D. Portfolio Watercolor, Photography, and Art Reproductions shall be:

- a. Matted with clean, undamaged matting.
- b. Backed with clean, unprinted foam board, hardboard, or non-corrugated cardboard.
- c. Protected with clean, clear poly bags or wrap.
- d. Reproductions are to be identified on the back of mounting board with a Certificate of Authenticity that states the specific printing process and paper used.

### E. Photography

- a. Photographic images may be captured digitally or via film; may be processed digitally or chemically.
- b. All photography and photographic elements shall be the original work of the artist (i.e., no incorporation of stock images or other artists' work).
- c. Photographic images that are altered with the intent to give a painterly appearance by using digital painting or drawing will be placed in the Digital Art Category.
- d. Images shall be produced on photographic paper, fine art papers, canvas, or other surface approved by the River Art Board.

**F. Portfolio Original Oils or Acrylics as Oil shall be:**

- a. Painted on archival or gesso-covered panels no more than ¼" thick.
- b. Protected with clean, clear poly bags or wrap.

**H. 3-Dimensional Art shall be:**

- a. Free of sharp or dangerously pointed edges.
- b. Designed to independently stand freely and securely.
- c. Free of visible glue or other support apparatus.

**I. Jewelry**

- a. Handmade.
- b. Exhibited on professional displays.
- c. Crafted using metals, gemstones, wood, glass, leather, polymer clay or ceramics.
- d. Jewelers shall use small sales tags on jewelry, which shall include material used, phone#, description, in/out date and barcode.

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**J. Mixed Media shall be:**

Defined as two or more media used in one painting/drawing.

**K. Collage shall be:**

Defined as materials affixed to a surface. (Illegal or copyrighted material is forbidden to be used in a collage exhibited in the Gallery.)

**L. Sculpture shall be:**

Outdoor or indoor pieces.

**M. Encaustic shall be:**

Defined as melted, softened, colored wax, painted or otherwise applied to a Board approved surface. Encaustic base must be artist original work.

**N. Digital Art shall be:**

- a. Limited to two-dimensional, original work created by the artist using software and electronic devices (e.g., drawing tablets, pens).
- b. Photographic images that are altered with the intent to give a painterly appearance by using digital painting or drawing. This artwork may be produced on photographic paper using photographic processes.
- c. Shall be produced with archival quality pigments on fine art papers or other River Art Board approved surface.
- d. Purely AI-generated images are not allowed.

**NOTE:** Items in violation of the above will be removed from display by Gallery Operations or designated representative.

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### III Gallery Exhibit Criteria

Artists must adhere to all exhibit criteria in the Art Gallery Rules. Gallery Operations will review all exhibited art and remove any art not in compliance with the Rules. Each member may exhibit *no more than 160 linier inches of hanging art, including frame*, for a maximum period of 90 days. These numbers are subject to be changed by the Board, depending upon gallery space.

#### A. Framed/Hanging Art:

Sizes and quantities are limited as follows:

You may exhibit a maximum of *160 linier inches, this includes the frame*.

- B. Reproductions shall be limited to one (1) framed reproduction per image.
- C. Easel backed Framed Art is Limited to a maximum of size of 17".
- D. Art exhibited on "Gallery Wrap" canvas is to be a minimum of 1 ¼" in Depth.
- E. Portfolio Watercolor, Photography, and Art Reproductions & cards:
  - a. Limited to a maximum size of one full sheet of watercolor paper, matted.
  - b. Limited to no more than two (2) portfolio reproductions of the same image, regardless of size or presentation format.
  - c. Maximum of 2, ½ inch depth paintings, packaged in clear plastic.
  - d. Limited to a maximum of 16 portfolios.
  - e. Limited to a maximum of 10 packages of cards

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#### F. Jewelry

- a. Each jeweler will be assigned 1 or more display areas. This will be fluid, depending on the number of jewelers that display.
- b. Jewelers can display what they want in their assigned space, as long as it is displayed professionally and looks attractive.
- c. Shelves will be rotated every 6 months
- G. 3D art, including pottery, sculpture, and woodwork is limited to the following sizes/quantities:  
Up to 10 pieces that do not weigh over 50 pounds.

## **V. FEES /COMMISSIONS**

- A.** The River Art Group, Inc. will retain a twenty-five percent (25%) commission on all gallery sales of artwork by Life members and members meeting service to the Gallery requirements as set forth in Section VI below.
- B.** For any member who is not able to work in order to meet service requirements due to illness or extenuating circumstances, they can apply for Sustaining Member status. This status allows a member to retain membership but not show during that time.
- C.** Members will receive the balance of the sales price, less the commission. Every effort will be made to pay the artist by the 15th of the month following the sale month.
- D.** All sales are final.

## **VI. WORK SCHEDULES**

- A.** Members will provide a minimum of 100 hours service per calendar year as a host/hostess. With prior approval by the Board, members may serve in any of the other following areas in order to reach 100 hours of service if there is a requirement in any of those areas. Exceptions will be taken on a case-by case basis by the Board.
  - a. Work a set day a month in the gallery,
  - b. Serve on the Board in an elected position,
  - c. Chair a standing or appointed committee,
  - d. Provide other services as required by the board to insure the necessary operations of the Gallery.
- B.** All new members must learn and rotate working the desk.
- C.** All new members must learn to enter products in Shopify.
- D.** Life members are not required to work in the gallery, but may elect to do so.

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